

OFFER LETTER

(FINANCIAL BID)

(Please send this duly filled/signed in a separate sealed envelope to the Liaison Officer, State Bank of India, Local Head Office, Patna, 1st Floor, West Gandhi Maidan, Patna superscribing the envelope "FINANCIAL BID FOR HIRING OF "SKODA SLAVIA SPORTLINE 1.5 TSI AT CANDY WHITE PETROL AC CARS")

Name & full address of the applicant along with Telephone no. or Mobile phone no.	
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We hereby offer our financial bid and quote my/our rate of one **SKODA SLAVIA SPORTLINE 1.5 TSI AT CANDY WHITE PETROL AC** Cars on hire basis to State Bank of India, Local Head Office, Patna.

1. On monthly rental basis (with fuel, lubricant, driver etc.)	
a) Monthly rent to be charged with all the cost including cost of fuel & lubricant will be borne by me/us for running vehicle for 1200 kms per month and for 360 hours per month(This includes outstation run also)	Rs.per month. (Rupees.....)
b) If used for more than 1200 km in a month extra charges per km	Rs. 12/- per km
c) If used for more than 360 hours in a month extra charges per hour	Rs. 75/- per hour
d) In case of outstation run where night stay is involved, a night halt per night in lieu thereof will be charged. I/we also agree that the hours after 12 hours used during the day will not be included in 360 hours.	Rs. 250/- per night (only night halt will be applicable for outstation duty)
e) Drivers allowance for every Sunday in the month. No over time will be taken into consideration on Sunday.	Rs. 500/- per Sunday.

1. I/We agree that the lowest quoted bid for 1(a) above will be considered for deciding L1.
2. I/We understand that the earnest money is refundable except to L1 bidder for whom the earnest money will be treated as security money. I/we agree that the earnest money of L1 bidder will be forfeited if L1 bidder does not enter into agreement with the Bank in this regard.

Signature of applicant